

Works/San José  
365 South Market Street, San José, CA 95113  
www.workssanjose.org

## Works/San José Exhibition Agreement

Today's Date: \_\_\_\_\_

Artist Name: \_\_\_\_\_

Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ are you on Works' e-list? \_\_\_\_\_

Primary phone: \_\_\_\_\_

Exhibition Title: *Taking Liberties* Exhibition on view: 8/4/2017 – 8/20/2017

I, \_\_\_\_\_ (the "Artist"), agree to exhibit at Works/San José ("WORKS") the artwork described below under the following conditions:

- (a) Artist shall retain all copyright of their Artwork. WORKS may reproduce all or portions of the Artwork for advertising and promotional purposes.
- (b) Artist shall deliver or be responsible for any shipping or delivery costs associated with Artwork.
- (c) Artwork MUST be removed by the agreed date unless prior arrangements have been made. Any Artwork left at WORKS after deinstallation dates become property of WORKS and may be dealt with accordingly. **Artwork must be cleared from WORKS by Tuesday, 8/22/2017.** Pick-up times will be provided.
- (d) Artwork shall be supplied **ready to display**. Any damage to artwork submitted with inadequate, undocumented, or overly complicated hanging, stabilization, or other necessary devices, is the sole responsibility of the Artist.
- (e) WORKS carries limited insurance for the Artwork, and the Artist agrees to accept the terms and conditions of insurance. \$50,000 is the maximum insurance coverage per any entire exhibition. The artist releases all officers, employees, and volunteers of WORKS from any claims of personal liability for exhibited Artwork. WORKS will attempt to exercise reasonable caution in handling and displaying Artwork.
- (f) **Sale of Artwork:** Artwork may be for sale or not for sale at the sole discretion of the Artist. If for sale, WORKS will retain 20% of sale price unless a larger percentage is indicated: \_\_\_\_\_. If Artwork is sold directly by the Artist during or as a result of this exhibition, the Artist agrees to donate 20% of the sale price to Works, with the Artist responsible for sales taxes and any other sales considerations. Any sold Artwork must remain on view for the duration of the exhibition.

Signed

Signed

\_\_\_\_\_  
(Artist)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(WORKS Board Member)

\_\_\_\_\_  
(Date)

### Description of Artwork (artist name, title, year, media will appear on label):

Title \_\_\_\_\_

Year and Media \_\_\_\_\_

Measurements (width x height; or width x depth x height) \_\_\_\_\_

Retail Value of Artwork \$ \_\_\_\_\_ (Sale and/or Insurance Value) For sale? \_\_\_\_\_